

**Eastern Shore of Virginia
Broadband Authority
Board Meeting Minutes**

Meeting Information: Regular Meeting of the Board; March 25, 2009

Meeting Description: Bi-Monthly Meeting of Eastern Shore of Virginia Broadband Authority	
Date: March 25, 2009	Location: Chamber of Commerce Board Room
Time: 8:30 – 10:00 am	Call In Phone no: NA

Participants: (✓ marks present; ☎ a dial-in attendee)

	Name		Name		Name
✓	Katie Nunez	✓	Mike Zodun	✓	Joe Caffrey
X	Steve Miner	✓	Dmitri Plionis	X	Barbara Schwenk
X	Elaine Meil	✓	Pat Coady	✓	Cheryl Tyson
✓	Adrienne Granston	✓	Nicholas Pascaretti		

Agenda Topics/Action Items:

<p>1) Review of Minutes March 11 board meeting minutes were reviewed and <i>motioned to be approved by Plionis, seconded by Caffrey and carried unanimously.</i></p>
<p>2) Treasurer's Report a) Year Zero Budget – Coady will set appointment with Susan Haycox to confirm projections.</p>
<p>3) Old Business a) Agreements Worksheet: Railway – Attorney sending draft easement version of contract tomorrow. Coady and Nunez working to schedule meeting with Canonic Board. Tyson will check with Sherry regarding construction agreement. VDOT – Approved, waiting for permits to issue Notice to Proceed. MdBC – Coady drafting MOU.</p>
<p>4) New Business a) Funding Sources i) USDA/NTIA – Tyson forwarding letters this week to Governor Kaine and other government representatives to highlight project status. iii) ANPDC \$600K EDC – Tyson requested status from ANPDC by next board meeting. Coady to schedule meeting with ANPDC Chairman and Vice-Chairman to overview project. iv) NASA earmark – Funds may be used for loan collateral and distribution spurs;</p>

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particularly the 1 ½ mile from the southern gateway to Shore Drive, to schools and medical buildings not covered by other funding, Wallops Research Park (NOAA, Navy), and with excess funding any extra projects.

- b) Business Plan - Members meeting on April 1, 2009, 8:00 am at Accomack Airport Board to review and finalize deliverables to DHCD.
- c) Grant Status – Tyson editing EDA Agreement and will forward to Nunez for signature. Nunez requests that Tyson/Coady meet with Glenda Miller, Northampton County Finance Director, to discuss ANPDC's role with bookkeeping/accounting.
- d) Staffing
 - i) Secretary of the Board - *A motion was made by Zodun to accept resignation of Barbara Schwenk as Secretary, seconded by Caffrey and unanimously approved. A motion was made by Caffrey to select Adrienne Granston as Secretary, seconded by Zodun and unanimously approved.*

Members agreed beginning in April to proceed to 1 monthly, 2-hour meeting on the 2nd Wednesday of the month and call special meetings as needed.

- 5) **Closed Session** - *Plionis motioned to enter into closed session in accordance with section 2.2-3711 of the Code of Virginia of 1950, as amended under Paragraph 1: Discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of any public body — employment of Patrick Coady. Joe Caffrey seconded and the motion was unanimous in favor. The ESVBA went into closed session at 9:57 a.m. and came out of closed session at 10:01 a.m.*

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for that purpose as set out in paragraph 1 of Section 2.2-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each Board member confirmed that this was the only matter of discussion during the closed session.

Plionis motioned to extend the employment contract to Patrick Coady to serve as Interim Executive Director up to 40 hrs/week for an additional term of three months. The motion was seconded by Caffrey and was approved unanimously.

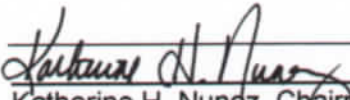
- 6) **Next Meeting Date** – *Nunez motioned to recess meeting to April 1, 2009, 8:00 a.m. at the Accomack Airport Board Room. Next regular board meeting scheduled on April 8, 2009; 3:00 p.m. to 5:00 p.m. at the Accomack Airport Board Room.*

The meeting was adjourned at 10:03 am.

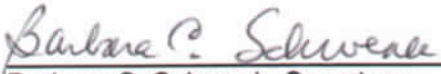
These minutes were approved at the April 8, 2009 meeting of the ESVBA.



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Katherine H. Nunez, Chairman

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Barbara C. Schwenk, Secretary