



**Eastern Shore of Virginia
Broadband Authority
Board Meeting Minutes**

Meeting Information: Regular Meeting of the Board; January 21, 2009

Meeting Description: Bi-Monthly Meeting of Eastern Shore of Virginia Broadband Authority	
Date: January 21, 2009	Location: Accomack Airport Board Room
Time: 8:00 – 9:30 am	Call In Phone no: NA

Participants: (✓ marks present; ☎ a dial-in attendee)

Name		Name		Name
✓ Katie Nunez		Mike Zodun	✓	Joe Caffrey
Steve Miner	✓	Dmitri Plionis	✓	Barbara Schwenk
Elaine Meil	✓	Pat Coady	✓	Cheryl Tyson
✓ Adrienne Granston		Also attended, Terry Malarkey		

Action Items:

Action	Who/When
1) Review of Minutes December 10, December 18, January 7 and January 12 board meeting minutes were deferred.	Tyson/Granston February 4
2) Old Business a) <ul style="list-style-type: none"> i) Nunez confirmed the advertisement for Business Development Manager and Network Engineer will be in Eastern Shore News on Saturday, January 24. iii) Coady was instructed to follow up with Nunez and Tyson for update on employment contract. <p>Discussion ensued regarding ANPDC's role as fiscal agent and if they should handle payroll for the Authority. Nunez suggested that Northampton County is better equipped to handle payroll and will take responsibility for this function.</p>	

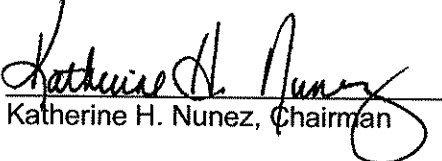


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<p>to Nick Pascaretti for combination of the two positions of Business Development Manager and Network Engineer. Plionis motioned for board to review resumes for the part-time, 6-month, contract positions of Business Development Manager and part-time Network Engineer, and make an offer for employment, subject to final approval of the board on February 4, 2009. Miner will handle interviewing process. If Miner is unavailable, Nunez will handle interview. If Nunez is unavailable, Plionis will handle interview. Caffrey seconded the motion and it was unanimously carried.</p> <p>g) Volt contract complete and needs to be announced.</p>	<p>Caffrey/Granston</p>
<p>3) New Business</p> <p>a) Pre-Construction Meeting scheduled for February 12, 2009 at 11:00 a.m. at the ESCC. Press release/announcement needed.</p> <p>b) Webster Associates has assisted in choosing a location for equipment hut. Formal agreement will be needed for MBC to move forward.</p> <p>c) Members discussed Construction Groundbreaking invitation list. Nunez will work with Granston to finalize.</p>	<p>Caffrey/Granston</p> <p>Nunez/Granston</p>
<p>4) Next Meeting Date – February 18, 2009 @ 8:00 – 9:30 am</p>	<p>Accomack Airport Board Room</p>

The meeting was adjourned at 9:45 am.

These minutes were approved at the February 4, 2009 meeting of the ESVBA.


Katherine H. Nunez, Chairman

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Barbara C. Schwenk, Secretary