

**Eastern Shore of Virginia
Broadband Authority
Board Meeting Minutes**

Meeting Information: Northern Section Bid Review – December 18, 2008

Meeting Description: Eastern Shore of Virginia Broadband Authority Special Board Meeting	
Date: December 18, 2008	Location: Accomack Airport
Time: 8:00 – 9:30 am	Call In Phone no: N/A

Participants: (√ marks present; ☎ a dial-in attendee)

	Name		Name		Name
√	Joe Caffrey	√	Cheryl Tyson		Andrew Cohill, Design Nine
√	Mike Zodun	√	Barbara Schwenk		Elaine Meil
	Steve Miner		John Quinlan		
√	Dimitri Plionis	√	Katie Nunez		

Action Items:

Action	Who/When
<p>1. Closed session – a motion to enter into closed session as provided for in Virginia Code 2.2-3711 for the purpose of discussing: “Review of Staff Issues and Processes being followed” was made by Plionis, seconded by Caffrey and carried unanimously. Upon return to open session, it is requested that the Authority adopt the following motion:</p> <p>a) To certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. The motion was adopted by Caffrey, seconded by Plionis and carried unanimously.</p>	
<p>2. Upon emerging from closed session, a motion was made by Plionis, seconded by Caffrey and carried unanimously to offer Pat Coady a three-month contract to develop the operating plan for the ESVBA beginning January 1, 2009.</p>	Plionis
<p>3. New Business:</p> <p>a) Bid Results – Northern Section - Volt Communications was the lowest bidder overall for the base plus options B+C. A motion was made by Zodun, seconded by Caffrey</p>	

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<p>and carried unanimously to pursue a contract with Volt contingent upon EDA review and due diligence by Adesta. Also need to complete a contract with DHCD for \$2.3 million match funds.</p> <p>b) Bid Results – Southern Section –</p> <p style="padding-left: 20px;">i) NASA wants option 1.1 (additional 72 fibers for the CBBT) to be included in contract. CBBT may pursue option 1.2, the maintenance agreement.</p> <p>c) Additional issues:</p> <p style="padding-left: 20px;">ii) Discussion regarding the southern phase on recommendation from Pat Coady to add 2 pipes for a total of 4 when drilling through the CBBT islands. Cost would be minimal, but it would be difficult to go back later to re-drill if more capacity was needed.</p> <p style="padding-left: 20px;">iii) Discussion on wetlands permit for northern phase – Nunez informed the board that the permitting process does not require going through the two counties’ wetlands boards. Plan is to get this on the February VMRC agenda.</p> <p style="padding-left: 20px;">iv) Discussion on Adesta’s fees for environmental permitting and construction inspection services. View is that both are too high and could be reduced. Suggestion was to reduce the timeline, which should reduce the cost. Costs will be negotiated.</p> <p style="padding-left: 20px;">v) Attorney will review construction contract before it is finalized.</p>	
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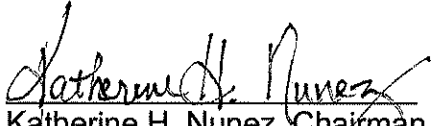
Key Decisions:

Decision	Impact/Follow up
Execute construction contract by December 31 with Volt Communications for base plus options B&C for northern section.	EDA review/A-NPDC Attorney review/Tyson
Finalize contract with DHCD for \$2.3 million	Nunez/Tyson
Approach EDA about “gap” from Cape Charles to CBBT after contract is finalized – add on to Volt contract or re-bid	Nunez/Schwenk
Contract with Pat Coady to develop operating plan	Piionis

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The meeting was adjourned at 9:30 am by motion of Caffrey, seconded by Plionis and carried unanimously.

These minutes were approved at the February 4, 2009 meeting of the ESVBA.


Katherine H. Nunez, Chairman

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Barbara C. Schwenk, Secretary