

**Eastern Shore of Virginia
Broadband Authority
Board Meeting Minutes**

Meeting Information:

Meeting Description: Bi-Monthly Board Meeting of Eastern Shore of Virginia Broadband Authority	
Date: December 10, 2008	Location: ES Chamber of Commerce
Time: 4:00 – 5:30 pm	Call In Phone no: NA

Participants: (√ marks present; ☎ marks a dial-in attendee)

	Name		Name		Name
√	Joe Caffrey	√	Cheryl Tyson		Andrew Cohill, Design Nine
√	Mike Zodun		Barbara Schwenk	√	Elaine Meil
√	Steve Miner		John Quinlan		
	Dimitri Plionis	√	Katie Nunez		

Action Items:

Action	Who/When
1) Review of 11/14 and 11/19 minutes – deferred	
2) Treasurer's Report a) Accounts Payable – motion to pay bills made by Zodun, seconded by Caffrey and carried unanimously (Miner had left the room). b) Insurance – question on possibility of buying more than \$1million in liability. Meil responded that Schwenk had spoken to the VA Dept of Treasury, and that is the maximum they provide. Need to consult attorney on whether more than \$1 million is needed. If so, a vendor will be sought.	Tyson 12/30
3) New Business a) Bid Results – Southern Portion Fiber Build – results were handed out (attached) to minutes. Contract 1 is 144 fiber tunnel. Option 1.1 is 72 fibers for CBBT. Option 1.2 is maintenance of fiber to admin CBBT admin building. Contract 2 – priority – is 144 fibers across bridge, plus 72 fibers. Option 2.1 is 144 fibers from CBBT north toll plaza to Kiptopeke, and option 2.2 is Kiptopeke to Cape Charles. NASA wants Option 1.1 to be included in contract. b) Expected Bid Results – Northern Portion Fiber Build - Base is direct bury of cable, option A is adding conduit at specific places (like road crossings), option B is all conduit with fiber blown in, and option C is a second conduit without fiber. Bids open at 11:00 am on December 16 in the Accomack County	

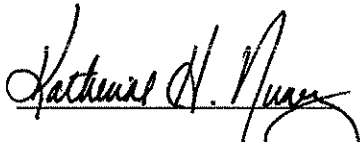
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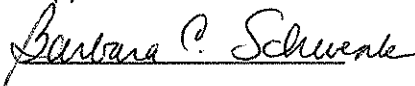
<p>Board of Supervisors chambers.</p> <p>c) Chincoteague Planning Grant- not discussed.</p> <p>d) Economic Stimulus Package being organized at the state level. Cheryl put in all the towns that currently do not have funding. Cheriton and Belle Haven were not included because they are contiguous to towns that are already funded or will be. Tangier was not included as not sure how to get there. "Shovel-ready" projects are viewed as the ones that will be funded, and we don't have any at that stage that are not already funded. May be able to use this for the "gap" between Cape Charles and the CBBT Northern Toll Plaza. Tyson to meet with Karen Jackson next week to discuss. \$4 million requested now. Comments that we should state even dial-up and DSL are limited by distance.</p>	
<p>4) Tyson mentioned that she has been doing interviews for an assistant.</p>	

Next meeting is Thursday, December 18, 2008 from 8:00 – 9:30 am at the Accomack Airport Conference Room. The purpose of the meeting will be to review the bids received on the 16th and make a decision on which company to negotiate with for a construction contract.

The meeting was adjourned at 5:30 pm by motion of Miner, seconded by Zodon and carried unanimously.

These minutes were approved at the February 4, 2009 meeting of the ESVBA.


Katherine H. Nunez, Chairman

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Barbara C. Schwenk, Secretary