

**Eastern Shore of Virginia
Broadband Authority
Board Meeting Minutes**

Meeting Information: October 8, 2008

Meeting Description: Eastern Shore of Virginia Broadband Authority Board Meeting	
Date: October 8, 2008	Location: Accomack Airport
Time: 4:00 – 5:30 pm	Call In Phone no: N/A

Participants: (√ marks present; ☎ a dial-in attendee)

	Name		Name		Name
√	Joe Caffrey	√	Cheryl Tyson		Andrew Cohill, Design Nine
√	Mike Zodun		Barbara Schwenk	√	Elaine Meil
√	Steve Miner		John Quinlan	√	Terry Malarkey (other)
	Dimitri Plionis	☎	Katie Nunez	√	Joe Chaddie (other)

Action Items:

Action	Responsibility	Required By
1. Minutes of the August 19 and Sept 24 meetings were approved by motion of Caffrey, seconded by Miner, and carried unanimously. Meil reported that a budget meeting will be held on October 14 th	Meil, Caffrey, Nunez	October 14
2. The Financial report and bills payable were approved by motion of Caffrey, seconded by Miner and carried unanimously.		
3. Status Reports a. Project Manager – no status report i) Task list - Contracts were signed with Adesta. Canonie board has agreed to MOU with Railroad. They are ready to sign. Agreement includes negotiation for fees in January 2009. Need a quorum on negotiation recommendation on December 19 meeting. This is needed before		

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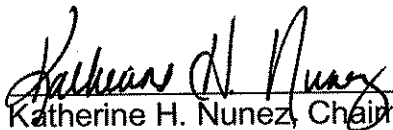
<p>ii) construction contract deadline of December 31. Meeting on October 16th</p>	<p>?</p>	<p>?</p>
<p>b. A-NPDC i) EDA Grant – discussion on scheduling a conference call between EDA, A-NPDC, and Nunez for clarification on need for “early start”. ii) CDBG grants – not discussed</p>	<p>Schwenk</p>	<p>October 10</p>
<p>4. Old Business a. ANPDC MOU with ESVBA – The MOU was approved with the addition of the “scope of work” from the EDA application for the fiscal agent by motion of Miner, seconded by Caffrey and carried unanimously. b. Vision Statement – resolution tabled until October 22 meeting. c. VDOT MOU – not completed yet, but not necessary for Adesta. They can keep working. It will not hold them up. d. VMRC permit obtained for CBBT southern section. e. Business Model – Resolution adopted by motion of Caffrey, seconded by Miner and carried unanimously. Copy attached. f. Maps – deferred. g. Resolution on Board members meeting – deferred.</p>		
<p>5. New Business a. EDA – Proposed changes to deviate from railroad right-of-way-- will require additional environmental review.</p> <p>Closed session – a motion to enter into closed session as provided for in Virginia Code 2.2-3711 for the purpose of discussing: “Review of Staff Issues and Processes being followed” was made by Miner, seconded by Caffrey and carried unanimously.</p> <p>Upon return to open session, it is requested that the Authority adopt the following motion:</p>		

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<p>To certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. The motion was adopted by Caffrey, seconded by Caffrey and carried unanimously.</p>		
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The meeting was adjourned at 5:10 p.m.

These minutes were approved at the October 22, 2008 meeting of the ESVBA.


Katherine H. Nunez, Chairman

Copy teste:


Barbara C. Schwenk, Secretary

Attachments:

Financial Report and Bills Payable
Business Model Resolution and Comparison of models from Design Nine