

**Eastern Shore of Virginia
Broadband Initiative
Board Meeting Minutes**

Meeting Information:

Meeting Description: First meeting of the newly formed Eastern Shore Broadband Authority	
Date: Apr 17 2008	Location: Accomack Airport
Time: 3:00 – 5:00	Call In Phone no: NA

Participants:

	Name		Name
✓	Katie Nunez	✓	Dmitri Plionis
✓	Cheryl Tyson	✓	Mike Zodun
✓	Steve Miner	✓	Joe Caffrey
✓	Barbara Schwenk		

Action Items:

Action	Responsibility	Required By
1. Distribute the Draft By-laws to the Board	Barbara S	April 18
2. Distribute copies of the Virginia Wireless Act	Barbara S	April 18
3. Review #1, #2 and bring to next meeting	Board	April 24
4. Draft Letter of Intent with Mid-Atlantic	Joe C	April 27
5. Discuss LOI with Andrew Cohill	Cheryl to setup mtg	April 18
6. Signed LOI before Project Meeting	Joe C	May 15
7. Draft Agreement with Mid-Atlantic	Joe C	+60-90 days after #6
8. Add additional members from Accomac to the Management Team a. Rob R – Chincoteague b. Kris L – Onancock c. Todd T – Onley d. Reed Ennis – Accomac e. Pete Lalor – Wachapreague	Cheryl Cheryl Barbara Steve Dimitri	April 24
9. Provide list of Current Management Team members	Katie	April 18

Key Decisions:

Decision	Impact	Follow up
Next meeting Thurs Apr 24 3-5 pm	Cheryl	NA

Discussion Points:

Item	Notes
Started discussion on how the Board will define	Consensus was not reached. This is a

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Success.	critical success factor and we will need to continue this discussion.
Discussion on the best approach 1. Wallops to Accomac 2. Accomac to Cape Charles 3. Cape Charles across CBBT	NASA would like to start with #3 We do not have funding for all of the project but it all needs to be completed. This critical item needs to be revisited.

To do Items: (Added to Agenda for next meeting)

Description
1. Review and Pass By-laws
2. Complete Filing with the SCC
3. Elect executive – Chair, Vice-Chair and Secretary/Treasurer
4. Timeline – Identify major milestones
5. LOI and Agreement – Key components (as per Joe's email)
6. Funding update
7. Organization Structure – See separate document – need to determine membership of each committee of the Board.
8. Technical Update – I will call John Q at 4:30 and he can give us an update and this will be an opportunity to ask any questions we may have.

Additional Items: (Need to be determined at future meetings)

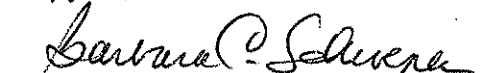
Description
1. Liability Insurance for Board members
2. Budget and Agreement with A-NPDC to act for Authority in paying bills
3. Agreements <ul style="list-style-type: none"> a. Railway or Affiliate b. ANEC – Electric Utility c. VDOT – Highway d. NASA – Regarding backbone sharing e. CBBT – Passage to Hampton Roads / Virginia Beach
4. Business Plan – have Andrew provide Board with update

Approved April 24, 2008:



Dimitri Plionis, Chairman

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Barbara C. Schwenk, Secretary